MACKENZIE COUNTY REGULAR COUNCIL MEETING

Tuesday, May 12, 2009 10:00 a.m.

Council Chambers Fort Vermilion, Alberta

PRESENT: Greg Newman Reeve

Peter F. Braun Deputy Reeve Dicky Driedger Councillor John W. Driedger Councillor

Ed Froese Councillor (left at 5:15 p.m.)

Bill Neufeld Councillor
Walter Sarapuk Councillor
Ray Toews Councillor
Lisa Wardley Councillor
Stuart Watson Councillor

ABSENT:

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer

Joulia Whittleton Director of Corporate Services

Ryan Becker Director of Planning & Emergency Services

John Klassen Director of Operations (South)
Dave Crichton Director of Operations (North)

Carol Gabriel Executive Assistant

ALSO PRESENT: Lacey Reid, The Echo

Kevin Wiebe, CIAM Radio Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on May 12, 2009 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 10:07 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 09-05-334 MOVED by Councillor Watson

That the agenda be adopted with the addition of:

5. c) The Commonwealth Group – P3 Projects

10. k) Ratepayer Meetings

5. d) Harold Boisse (Beaver)

CARRIED

ADOPTION OF PREVIOUS MINUTES:

3. a) Minutes of the April 20, 2009 Regular Council Meeting

MOTION 09-05-335

MOVED by Councillor Wardley

That the minutes of the April 20, 2009 Regular Council meeting be adopted as amended.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES:

4. a) Draft Council Minutes

MOTION 09-05-336

MOVED by Councillor Toews

That Policy ADM034 Distribution of Draft Council Minutes be brought back to Council for review at the next meeting.

CARRIED

GENERAL REPORTS:

6. a) Parks and Recreation Committee Meeting Minutes – March 27, 2009

MOTION 09-05-337

MOVED by Councillor J. Driedger

That the Parks and Recreation Committee meeting minutes of March 27, 2009 be received for information.

CARRIED

6. b) Municipal Planning Commission Meeting Minutes - April 1, 2009

MOTION 09-05-338

MOVED by Deputy Reeve Braun

That the Municipal Planning Commission meeting minutes of April 1, 2009 be received for information.

CARRIED

PUBLIC HEARINGS: 7. a) None

COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:

May 12, 2009

9. a) Council Committee Reports

Councillor D. Driedger reported on the Challenge North conference, meetings with Minister Renner, Alberta Transportation, and DCL Siemens (rural water).

Councillor Wardley reported on the Parks and Recreation Committee meeting and the Municipal Development Plan open house.

Councillor Toews reported on the meeting with Minister Renner, attended a school talk, and Community Futures.

Councillor Watson reported on the Premier's Dinner and the Land Use Framework session in Grande Prairie.

Councillor J. Driedger reported on the La Crete Building Committee, Equipment Committee meetings, meeting with Mustus Energy, union negotiations, Municipal Development Plan open houses, and the Parks and Recreation Committee meeting.

Deputy Reeve Braun reported on the meeting with Mustus Energy, union negotiations, La Crete Recreation Board, Challenge North Conference, Parks and Recreation Committee meeting, Municipal Development Plan open houses, Airport Committee meeting, La Crete FCSS meeting, Municipal Planning Commission meetings, Persons with Developmental Disabilities dinner in Grande Prairie, and a teleconference with legal counsel.

Reeve Newman reported on the meeting with Minister Renner, DCL Siemens regarding rural water, the Premier's Dinner and the High Level negotiations.

Councillor Sarapuk reported on the Equipment Committee meeting, Municipal Development Plan open house in Zama, and the Premier's Dinner.

Councillor Froese reported on the Challenge North conference.

Councillor Neufeld reported on the Challenge North conference, Airport Committee meeting, Premier's Dinner, and the Agriculture Service Board meeting.

MOTION 09-05-339

MOVED by Councillor Watson

That the Council committee reports be received for information.

CARRIED

9. b) CAO and Director Reports

MOTION 09-05-340

MOVED by Councillor Neufeld

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

Reeve Newman recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:18 a.m.

CORPORATE SERVICES:

10. a) Bylaw 696-09 Local Improvement Bylaw for Curb, Gutter and Sidewalk on 47th and 48th Street and 48th and 49th Avenue in the Hamlet of Fort Vermilion

MOTION 09-05-341

MOVED by Councillor Toews

That second reading be given to Bylaw 696/09 being a bylaw authorizing the curb, gutter and sidewalk local improvement charge for the 47th and 48th Street, 48th and 49th Avenues in the Hamlet of Fort Vermilion.

CARRIED

MOTION 09-05-342

MOVED by Councillor Toews

That the third reading be given to Bylaw 696/09 being a bylaw authorizing the curb, gutter and sidewalk local improvement charge for the 47th and 48th Street, 48th and 49th Avenues in the Hamlet of Fort Vermilion.

CARRIED

10. h) AAMD&C Member Satisfaction Survey (Council)

MOTION 09-05-343

MOVED by Councillor Toews

That the AAMD&C member survey be received for information.

DEFEATED

MOTION 09-05-344

MOVED by Councillor Sarapuk

That Councillors complete the AAMD&C member survey and return them to the office.

CARRIED

10. i) May 27, 2009 Regular Council Meeting - Time Change

MOTION 09-05-345

MOVED by Councillor Wardley

That the May 27, 2009 regular Council meeting time be changed to 1:00 p.m.

CARRIED

10. j) Edmonton City Centre Airport

MOTION 09-05-346

MOVED by Councillor Toews

That Councillor Toews and the Chief Administrative Officer be authorized to attend the Edmonton City Centre public hearings on June 24 – 26, 2009 and that they submit a written brief.

CARRIED

10. k) Ratepayer Meetings (ADDITION)

MOTION 09-05-347

MOVED by Reeve Newman

That the ratepayers meeting be changed as follows:

- High Level June 16, 2009
- La Crete June 22, 2009

CARRIED UNANIMOUSLY

DELEGATIONS:

5. b) Ernst & Young LLP - 1:30 p.m.

Presentation by Alan Rudosky from Ernst & Young LLP regarding the 2008 draft financial statements.

10. c) 2008 Draft Financial Statement and 2008 Draft Financial Information Return

MOTION 09-05-348

MOVED by Councillor Sarapuk

That the 2008 Financial Statements and Financial Information Return be approved as amended.

CARRIED UNANIMOUSLY

Reeve Newman recessed the meeting at 11:55 a.m. and reconvened the meeting at 12:34 p.m.

DELEGATIONS:

5. c) The Commonwealth Group – P3 Projects (ADDITION)

Presentation by Reid Lillico, Chief Administrative Officer, and Bill Hutchings, Partner, from Commonwealth Corporate Support Services Group on Public Private Partnerships.

5. a) RCMP – 12:50 p.m.

Report by Staff Sgt. Shane Ramteemal (High Level RCMP) and Sgt. Wade Trottier (Fort Vermilion RCMP) regarding the crime statistics within the County.

MOTION 09-05-349

MOVED by Councillor Froese

That the presentations by The Commonwealth Group and the RCMP be received for information.

CARRIED

TENDERS:

8. a) 2009 Re-Gravelling Tender

MOTION 09-05-350

MOVED by Councillor Neufeld

That the 2009 re-gravelling tenders be opened.

CARRIED

MOTION 09-05-351

MOVED by Councillor Watson

That the 2009 re-gravelling tender be awarded to the lowest qualified tender for each area.

CARRIED

8. c) Fort Vermilion River Road Construction

MOTION 09-05-352

MOVED by Councillor Sarapuk

That the Fort Vermilion River Road construction tenders be

opened.

CARRIED

MOTION 09-05-353

MOVED by Deputy Reeve Braun

That the Fort Vermilion River Road construction tender be awarded to the lowest qualified tender.

CARRIED

8. b) Zama Multi-Use Cultural Facility (Mackenzie County Regional Office) Tender

Councillor Neufeld declared himself in conflict of interest and left the meeting at 1:20 p.m.

MOTION 09-05-354

MOVED by Councillor Sarapuk

That the Zama Multi-Use Cultural Facility (Mackenzie County Regional Office) tenders be opened.

CARRIED

MOTION 09-05-355

MOVED by Councillor Wardley

That the Zama Multi-Use Cultural Facility (Mackenzie County Regional Office) tender be awarded to the lowest qualified tender subject to securing government funding as per 2009 budget.

CARRIED

Councillor Neufeld rejoined the meeting at 1:26 p.m.

MOTION 09-05-356

Requires Unanimous

MOVED by Councillor Toews

That the Fort Vermilion administration building addition/renovation design be approved as presented.

MOTION 09-05-357

MOVED by Deputy Reeve Braun

That Motion 09-05-356 be tabled.

DEFEATED

MOTION 09-05-356

Requires Unanimous

MOVED by Councillor Toews

That the Fort Vermilion administration building addition/renovation design be approved as presented.

DEFEATED

MOTION 09-05-358

Requires Unanimous

MOVED by Councillor Neufeld

That the Fort Vermilion administration building addition/renovation design be referred to the building committee for review.

CARRIED

Reeve Newman recessed the meeting at 1:42 p.m. and reconvened the meeting at 1:54 p.m.

10. b) Bylaw 710/09 Borrowing Bylaw for the Construction of the Zama Multi-Use Building

MOTION 09-05-359

Requires 2/3

MOVED by Councillor Watson

That second reading be given to Bylaw 710/09 being a borrowing bylaw for construction of the Zama Multi-Use Cultural Building.

CARRIED

MOTION 09-05-360

Requires 2/3

MOVED by Councillor Froese

That third reading be given to Bylaw 710/09 being a borrowing bylaw for construction of the Zama Multi-Use Cultural Building.

CARRIED

10. d) 2009 Operating and Capital Budgets

Reeve Newman recessed the meeting at 3:09 p.m. and reconvened the meeting at 3:19 p.m.

MOTION 09-05-361

MOVED by Councillor Wardley

That the 2009 operating and capital budgets be approved as presented.

DEFEATED

MOTION 09-05-362

MOVED by Councillor Watson

That the 2009 operating and capital budgets be approved as amended with the Fort Vermilion office renovation/addition – engineering and tendering only for 2009 at \$1,750,000.00.

DEFEATED

MOTION 09-05-363

Requires Unanimous

MOVED by Deputy Reeve Braun

That the 2009 operating and capital budgets be approved as amended with the Fort Vermilion office renovation/addition at \$1,750,000.00 and a new project for airport improvements at \$3,000,000.00.

DEFEATED

MOTION 09-05-364

MOVED by Reeve Newman

That the 2009 operating and capital budgets be approved as amended with the Fort Vermilion office addition at \$1,000,000.00.

CARRIED UNANIMOUSLY

10. e) Bylaw 715/09 2009 Tax Rate Bylaw

Councillor J. Driedger left the meeting at 4:33 p.m.

MOTION 09-05-365

Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 715/09 being a tax rate bylaw for the Mackenzie County.

CARRIED

Councillor J. Driedger rejoined the meeting at 4:36 p.m.

MOTION 09-05-366

Requires 2/3

MOVED by Deputy Reeve Braun

That second reading be given to Bylaw 715/09 being a tax rate bylaw for the Mackenzie County.

CARRIED

MOTION 09-05-367

Requires Unanimous

MOVED by Councillor Neufeld

That consideration be given to go to third reading of Bylaw 715/09 being a tax rate bylaw for the Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 09-05-368

Requires 2/3

MOVED by Councillor Sarapuk

That third reading be given to Bylaw 715/09 being a tax rate bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

10. f) Policy FIN022 – Budget Development

MOTION 09-05-369

MOVED by Deputy Reeve Braun

That Policy FIN022 Budget Development be tabled to the next meeting.

CARRIED

10. g) Rural Co-operative Development

Councillor Sarapuk left the meeting at 4:35 p.m.

MOTION 09-05-370

MOVED by Councillor Neufeld

That the rural co-operative development be received for information.

CARRIED

OPERATIONAL SERVICES:

11. a) Bylaw 693/08 – Water and Sewer System - Amendment

MOTION 09-05-371

MOVED by Councillor Toews

That second reading of Bylaw 693/08 being a bylaw respecting the water and sewer system within Mackenzie County be tabled to the next meeting.

CARRIED

11. b) Municipal Parks Bylaw 720/09

MOTION 09-05-372

MOVED by Deputy Reeve Braun

That first reading of Bylaw 720/09 being the Municipal Parks Bylaw be tabled to the next meeting.

CARRIED

11. c) Machesis Lake Community Service Agreement

MOTION 09-05-373

MOVED by Councillor Wardley

That Mackenzie County renew the community service agreement with Provincial Parks for Machesis Lake for a ten (10) year period.

CARRIED

11. d) Bridge Campground

MOTION 09-05-374

MOVED by Councillor Toews

That Mackenzie County pursues the recreational lease with Alberta Tourism, Parks and Recreation for the Bridge Campground.

CARRIED

11. e) 2009 Equipment Rates

Councillor Sarapuk rejoined the meeting at 4:50 p.m.

MOTION 09-05-375

MOVED by Councillor J. Driedger

That Mackenzie County implement a procedure to pay day labor rates for independent contractors at 80% of the Alberta Roadbuilders rate book.

Councillor J. Driedger requested a recorded vote.

In Favor
Councillor D. Driedger
Councillor Wardley
Councillor Watson
Councillor J. Driedger
Deputy Reeve Braun
Councillor Sarapuk
Councillor Froese
Councillor Neufeld

CARRIED

11. f) Items for Auction

Opposed

Councillor Toews Reeve Newman

MOTION 09-05-376 MOVED by Reeve Newman

That the attached list of possible auction items be referred to the Equipment Committee for finalization and that unneeded items be sent to the local auction.

CARRIED

11. g) Water Trunk Line Extension

MOTION 09-05-377

MOVED by Councillor Wardley

That Mackenzie County accepts the water trunk line extension proposal as presented.

CARRIED

11. h) Dust Control

Councillor Froese left the meeting at 5:15 p.m.

MOTION 09-05-378

MOVED by Councillor Sarapuk

That the dust control be used at the 2008 rate and product.

CARRIED

11. i) Fort Vermilion Airport Extension

MOTION 09-05-379

MOVED by Councillor Toews

That administration be authorized to proceed with a qualified land agent to acquire the designated land, brush and establish proper drainage at the Fort Vermilion airport.

MOTION 09-05-380

MOVED by Deputy Reeve Braun

That Motion 09-05-379 be tabled for more information.

Councillor Toews requested a recorded vote.

In Favor

Councillor D. Driedger
Councillor Wardley
Councillor Watson

Councillor J. Driedger

Opposed

Councillor Toews
Councillor Sarapuk

Deputy Reeve Braun Reeve Newman Councillor Froese Councillor Neufeld

CARRIED

MOTION 09-05-381

MOVED by Reeve Newman

That the Fort Vermilion airport extension be referred to administration to bring back options.

CARRIED

11. j) Rural Water Implementation

MOTION 09-05-382

MOVED by Councillor Neufeld

That the rural water implementation plan be deferred to the next council meeting.

CARRIED

Reeve Newman recessed the meeting at 5:19 p.m. and reconvened the meeting at 5:28 p.m.

PLANNING, EMERGENCY AND ENFORCEMENT SERVICES: 12. a) Bylaw 707/09 Land Use Bylaw Amendment to Rezone Part of SW 9-106-15-W5M from Mobile Home Subdivision District 1 "MHS1" and Hamlet Residential District 1B "HR1B" to Public/Institutional District "HP", Hamlet Residential District 1B "HR1B" and Hamlet Commercial District 1 "HC1" (La Crete)

MOTION 09-05-383

MOVED by Councillor Neufeld

That first reading be given to Bylaw 707/09 being a Land Use Bylaw amendment to rezone Part of SW 9-106-15-W5M from Mobile Home Subdivision District 1 "MHS1" and Hamlet Residential District 1B "HR1B" to Public/Institutional District "HP", Hamlet Residential District 1B "HR1B" and Hamlet Commercial District 1 "HC1".

CARRIED

12. b) Bylaw 711/09 Road Closure Part of Range Road 18-2, West of SW 26-104-18-W5M and East of SE 27-104-18-W5M (Tompkins Landing Area)

MOTION 09-05-384

MOVED by Councillor D. Driedger

That first reading be given to Bylaw 711/09 being a Road Closure Bylaw to close a portion of government road allowance 18-2 adjacent to the west boundary of SW 26-104-18-W5M, commencing parallel with the north property line of SW 26-104-18-W5M, lying south of Blues Creek and continuing south to the north bank of an un-named creek.

CARRIED

12. c) Bylaw 718/09 to Amend Bylaw 649/07 Road Closure in Subdivision Plan 042 4702 (NW 29-106-15-W5M) Henry Wall Subdivision

MOTION 09-05-385

MOVED by Councillor J. Driedger

That first reading be given to Bylaw 718/09 being a bylaw amending the road description in Bylaw 649/07 for all that portion of Closed Road Allowance as shown on Plan 092____as surveyed by Warren Barlow A.L.S. between the dates of November 12, 2008 and March 3, 2009.

CARRIED

MOTION 09-05-386

MOVED by Deputy Reeve Braun

That second reading be given to Bylaw 718/09 being a bylaw amending the road description in Bylaw 649/07 for all that portion of Closed Road Allowance as shown on Plan 092____as surveyed by Warren Barlow A.L.S. between the dates of November 12, 2008 and March 3, 2009.

CARRIED

MOTION 09-05-387

Requires Unanimous

MOVED by Councillor Neufeld

That consideration be given to go to third reading of Bylaw 718/09 being a bylaw amending the road description in Bylaw 649/07 for all that portion of Closed Road Allowance as shown on Plan 092____as surveyed by Warren Barlow A.L.S. between the dates of November 12, 2008 and March 3, 2009.

CARRIED UNANIMOUSLY

MOTION 09-05-388

MOVED by Councillor Toews

That third reading be given to Bylaw 718/09 being a bylaw amending the road description in Bylaw 649/07 for all that portion of Closed Road Allowance as shown on Plan 092____as surveyed by Warren Barlow A.L.S. between the dates of November 12, 2008 and March 3, 2009.

CARRIED

12. d) Bylaw 719/09 Land Use Bylaw Amendment to Rezone Pt. of SE 16-110-19-W5M from Agricultural District 1 (A1) to Direct Control District 2 (DC2) (Rural High Level) (Fox Haven Golf Course)

MOTION 09-05-389

MOVED by Councillor Watson

That first reading be given to Bylaw 719/09 being a Land Use Bylaw amendment to rezone Pt. of SE 16-110-19-W5M from Agricultural District 1 "A1" to Direct Control District 2 "DC2" to accommodate liquor sales.

CARRIED

12. e) Subdivision Proposal (Reuben Derksen) SE 8-106-15-W5M (La Crete)

MOTION 09-05-390

MOVED by Councillor Sarapuk

That the subdivision proposal for Reuben Derksen on SE 8-106-15-W5M be tabled to the next meeting.

CARRIED

12. f) Obstruction/Flight Path Survey – La Crete Municipal Airport

MOTION 09-05-391

MOVED by Councillor Neufeld

That administration proceeds with the Obstruction / Flight Path Survey – La Crete Municipal Airport as presented.

CARRIED

12. g) Fort Vermilion Airport Survey

MOTION 09-05-392

MOVED by Councillor Toews

That administration proceed with Barlow Surveying as per their proposal to complete the Airport Survey in Fort Vermilion.

MOTION 09-05-393

MOVED by Councillor J. Driedger

That Motion 09-05-392 be tabled.

DEFEATED

MOTION 09-05-392

MOVED by Councillor Toews

That administration proceed with Barlow Surveying as per their proposal to complete the Airport Survey in Fort Vermilion.

CARRIED

MOTION 09-05-394

Requires Unanimous

MOVED by Councillor Neufeld

That an Airport Development Committee be created consisting of four members of Council.

CARRIED UNANIMOUSLY

MOTION 09-05-395

MOVED by Councillor Toews

That the members of the Airport Development Committee be appointed at this meeting.

CARRIED

MOTION 09-05-396

MOVED by Councillor Sarapuk

That the following Councillors be appointed to the Airport

Development Committee:

Nominated **Elected**

Deputy Reeve Braun
Councillor Wardley
Councillor Neufeld
Councillor Toews

Deputy Reeve Braun
Councillor Wardley
Councillor Neufeld
Councillor Toews

Councillor J. Driedger

CARRIED

MOTION 09-05-397

MOVED by Deputy Reeve Braun

That the ballots for the Airport Development Committee election be destroyed.

CARRIED

INFORMATION/ CORRESPONDENCE:

13. a) Information/Correspondence

MOTION 09-05-398

MOVED by Councillor D. Driedger

That a letter be sent to the Minister of Transportation regarding the Tompkins Landing Ferry.

CARRIED

MOTION 09-05-399

MOVED by Councillor Wardley

That the Parks and Recreation Committee members be authorized to attend the 2009 Energize Workshop on October 29 – 31, 2009.

CARRIED

MOTION 09-05-400

MOVED by Councillor Neufeld

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 09-05-401

MOVED by Councillor Toews

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 6:05 p.m.

- 14. a) Personnel, CAO, and Clerk of Works
- 14. b) Special Projects
- 14. c) Legal
- 14. d) Inter-municipal Relations
- 14. e) CO₂ EOR Negotiations
- 14. f) AUPE Negotiations
- 14. g) Lease Agreements Alberta Health Services
- 14. h) Special Water Management Projects
- 14. i) Dispatch Agreement

CARRIED

MOTION 09-05-402 MOVED by Councillor Neufeld

That Council move out of camera at 6:59 p.m.

CARRIED

14. a) Personnel, CAO, and Clerk of Works

MOTION 09-05-403 MOVED by Councillor Toews

That administration proceed with hiring a Clerk of the Works for the La Crete administration building project.

CARRIED

14. b) Special Projects

MOTION 09-05-404 MOVED by Councillor Wardley

That a delegation from Bruce Power be invited to make a presentation to Council.

CARRIED

14. c) Legal

MOTION 09-05-405 MOVED by Deputy Reeve Braun

That the Reeve and the Chief Administrative Officer proceed with resolving legal matters as discussed.

CARRIED

14. d) Inter-municipal Relations

MOTION 09-05-406 MOVED by Councillor Watson

That the Regional Service Sharing Agreement with the Town of High Level be approved as presented.

CARRIED UNANIMOUSLY

MOTION 09-05-407 MOVED by Councilor Sarapuk

That the Annexation Agreement with the Town of High Level be approved as presented.

CARRIED UNANIMOUSLY

14. e) CO₂ EOR Negotiations

MOTION 09-05-408 MOVED by Councillor Wardley

That a meeting be set up in regards to CO₂ EOR negotiations.

CARRIED

14. f) AUPE Negotiations

MOTION 09-05-409 MOVED by Councillor J. Driedger

That the negotiating committee proceed with AUPE negotiations

as discussed.

CARRIED

14. g) Lease Agreements – Alberta Health Services

MOTION 09-05-410 MOVED by Councillor Sarapuk

That Council enter into lease agreements with Alberta Health Services for the ambulance facilities located at Fort Vermilion, La

Crete, High Level and Zama as presented.

CARRIED

14. h) Special Water Management Projects

MOTION 09-05-411 MOVED by Councillor Sarapuk

That the Agriculture Service Board recommendation in regards to

beaver control be approved.

CARRIED

14. i) Dispatch Agreement

MOTION 09-05-412 MOVED by Deputy Reeve Braun

That the dispatch (911) agreement be received for information.

CARRIED

NEXT MEETING DATE: 15. a) Regular Council Meeting

Regular Council Meeting Wednesday, May 27, 2009

1:00 p.m.

Council Chambers, Fort Vermilion, AB

ADJOURNMENT: 16. a) Adjournment

MOTION 09-05-413 MOVED by Reeve Newman

That the council meeting be adjourned at 7:15 p.m.

CARRIED

These minutes were approved on May 27, 2009.

Original SignedOriginal SignedGreg NewmanWilliam KostiwReeveChief Administrative Officer